

**Hussaini Adamu Federal Polytechnic
P.M.B, 5004, Kazaure Jigawa State**

Invitation to Tender

Introduction

Hussaini Adamu Federal Polytechnic Kazaure wishes to invite competent Contractors/Suppliers to submit their Tender documents for the following projects, under 2013/2014 TETFUND Merged Library Development Intervention Projects”

- (1) Procurement of Assorted Books and Journals 1,973No.TeTF/POLV/KAZAURE/LIB, 13-14/01
- (2) Procurement /Installation of ICT Equipment 105No. TETF/POLY/KAZAURE/LIB, 13 -14/02
- (3) Procurement/Installation of Library Furniture 240No. TETF/POLY/KAZAURE/LIB, 13-14/03
- (4) Procurement/Installation of Library Equipment 185No. TETF/POLY/KAZAURE/LIB, 13-14/04

Prequalification Requirements

Interested companies are required to submit the following documents:

- (i) Evidence of Registration with the Corporate Affairs Commission (CAC)
- (ii) Guidance from the company’s Bankers as to their Financial capacity to undertake the services
- (iii) Evidence of Tax clearance (tax clearance certificate for the last three years)
- (iv) Evidence of VAT remittance
- (v) Evidence of Tax Identification Number (TIN)
- (vi) Evidence of compliance with new Pension Reform 2004
- (vii) Evidence of qualified Technical/Professional Staff
- (viii) A comprehensive company profile to include verifiable key professional staff and evidence of financial capability.
- (ix) Certified Audited Accounts of the company for the last three years

- (x) Evidence of similar jobs undertaken; and
- (xi) Evidence of registration with professional body

Submission of Tender Documents

The Documents should be submitted in the following prescribed manner;

- (1) The Contractor/Supplier shall enclose the document in a sealed envelope, duly marked as “Tender Document” for Lot... 2013/14 Library Development stating the project (Financial) and Tender Document for Lot... 2013/14 Library Development stating the project (Technical)
- (2) The envelopes shall then;
 - (a) Bear the name and address of the contractor
 - (b) Be addressed to the Registrar, Hussaini Adamu Federal Polytechnic, P.M.B. 5004 Kazaure, Jigawa State
 - (c) Bear the name of the Project of interest

Closing of Submission: Submission of Tender Documents closes on Monday, 7th March, 2016.

Opening of Tender Document: All the tender document envelopes received will be opened **on Monday, 7th March, 2016 at the Council Chamber, Hussaini Adamu Federal Polytechnic Kazaure, 10:00am prompt.**

The Tender fees for each Lot is N20,000.00 payable into the Polytechnic TSA Account No. 0330451961012 after which the Bursary shall issue Receipt before the documents are issued.

For more Information, please contact the Procurement & Services Department, Hussaini Adamu Federal Polytechnic Kazaure Jigawa State, on 08034033385 or mababiyo03@yahoo.com

Note that no one single company should bid for more than one lot. Also all submissions shall be accompanied with duly signed forwarding letter, with a clear address of the company and must carry the summary of the bid figure and other relevant information.

Rabi’u M. Danmalam
Registrar